

**CONFIDENTIAL**

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CENTRAL INTELLIGENCE AGENCY  
Washington, D. C.

ADMINISTRATIVE INSTRUCTION  
NUMBER \_\_\_\_\_


SUBJECT: Agreement Concerning Length of Overseas Service

1. CIA Administrative Instruction No. 20-8, dated 31 December 1946, established the policy of requiring individuals who are assigned to overseas duty to serve a minimum of twenty-four months. Where individuals are appointed for overseas assignment, and it is proposed that their travel expenses be paid from their place of actual residence to their overseas post, there is required under Section 7, Public Law 600, 76th Congress, 2nd Session, approved 2 August 1946, a written agreement whereby the employee agrees to remain in the Government service for a stipulated period.

2. In paragraph 1 of the form of agreement, which is attached, there are incorporated the provisions required by Public Law 600, and in paragraph 2, there are set forth the provisions required by the policy of this Agency. Accordingly, all new appointees employed for assignment overseas will be required to sign this type of an agreement. Where currently employed individuals are to be transferred to an overseas post, they will be required to sign an agreement containing only the second paragraph of the attached form of agreement.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

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Executive for  
Administration and Management

DISTRIBUTION: \_\_\_\_\_

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